

# GOVERNOR'S ROOM

The Governor's Room at Jackson's Steakhouse is perfect for an intimate evening, cocktail party, or guest-speaker program. The private room overlooks historic Ferdinand Plaza in downtown Pensacola. In addition, the room features handcrafted lighting, a beautiful still-life painting, as well as the restaurant's wine cellar.

## Food and Beverage Minimum:

**Monday – Friday, daytime (11 a.m. – 3 p.m.):** \$750 food and beverage minimum plus tax (7.5%), gratuity (20% or \$150 per server, whichever is greater), administration fee (5%)

**Monday – Thursday, evening (5 p.m. – 9 p.m.):** \$1,500 food and beverage minimum plus tax (7.5%), gratuity (20% or \$200 per server, whichever is greater), administration fee (5%)

**Friday – Saturday, evening (5 p.m. – 10 p.m.):** \$2,500 food and beverage minimum plus tax (7.5%), gratuity (20% or \$200 per server, whichever is greater), administration fee (5%)

## Staffing Guidelines:

Based on guest count: (1-20) one server, (21-30) two servers, (31-55) three servers

**Room Capacity:** 40 guests for a sit-down event or up to 55 guests for a cocktail party

## Room Details:

- 700 sq. ft.
- Available, free Wi-Fi
- Wheelchair accessible
- Street parking
- No deposit needed, contract required



## A/V Rental Equipment:

Screen \$50; LCD Projector \$150; HDMI provided  
Maximum guest count with A/V: 30

## Final Event Details Due:

One week prior to the event; final guest count due 72 hours prior

## Cancellation Policy:

A fee of \$300 will apply for cancellations within 1 week of the event date.

*Jackson's*  
· STEAKHOUSE ·