CATERING EVENTS PALAFOX HOUSE

Housed in a historic 1912 building in the heart of downtown Pensacola, Palafox House is a wonderful example of early 20th-century architecture located at 196 North Palafox Street. Palafox House is available as a rental venue for all types of events: rehearsal dinners, corporate gatherings, bridal luncheons, holiday parties and birthday celebrations.

Venue Rental:

Monday-Thursday (Full Day): \$1,350 Friday or Saturday (Full Day): \$1,900

Sunday (Full Day): \$1,550

Room Capacity:

Ceremony & Reception: 100 people Reception Only: 125 people seated

or 175 people cocktail style

Room Details:

- 2,478 sq. ft.
- Available free Wi-Fi
- 50% deposit, contract required
- Handicap accessible
- Free self-parking
- Private bathroom

Cleaning Fee:

There is an additional \$175 cleaning fee for each event at The Palafox House.

Cancellation Policy:

- 1. A 50% deposit is due upon booking your reservation to hold your date.
- 2. Half of your deposit amount is refundable if the event is canceled prior to (90) days from your scheduled event date. All applicable refunds are to be processed in the month in which your date was scheduled.
- 3. \$150 processing fee is included in your rental price. This fee is non-refundable if your event is cancelled.
- 4. All balances are due 2 weeks before your scheduled event date, after which no refunds will be issued

Staffing Guidelines:

In the case you choose a non-preferred caterer, a Great Southern representative will oversee your event and a \$25 per hour management fee will apply.













Furniture: Rental of the P

Rental of the Palafox House includes:

(125) Chivari chairs

(10) 60" Round tables

(8) 48" Round tables

(5) 6' Banquet tables

(2) 8' Banquet tables

(5) Cocktail Tables